

## Tyre Stewardship Fund

**Demonstration and Infrastructure**
 Tick to confirm you have read the *Tyre Stewardship Fund Guidelines: Demonstration and Infrastructure*
**Who you are****Part A: Lead Organisation Details**

Name of Legal Entity:

Business Name: (if different to Legal Entity)

Main Street Address:

Town/Suburb:

Postcode:

State:

ABN:

ACN:

Does your organisation have related entities?

 Yes No

If Yes, provide the entity and trading name, ABN and ACN of each related entity  
(Details can be provided in a separate document and submitted with your application).

**Contact Details for Authorised Person/ Project Manager:**

Title:

First name:

Last name:

Telephone:

Mobile:

Fax:

Email:

Postal address:

Town / Suburb:

Postcode:

State:

**Type of Applicant:**

- Tertiary education institution
- Commercial/for-profit business
- Government agency established for the purpose of research
- Institute or Centre for Research Government
- Incorporated Association Industry Association or Industry peak body
- Co-operative Research Centre
- Not-for-profit Social Enterprise
- Other (please specify):

**Part A: Lead Partner Organisation Details**

Name of Entity:

Organisation Type (i.e. company, Council, sole trader etc):

Main Street Address:

Town / Suburb:		Postcode:	State:
ABN:		ACN:	
<b>Contact Details for Authorised Person</b>			
Title:	First name:	Last name:	
Postal address:			
Town / Suburb:		Postcode:	State:
Telephone:		Mobile:	
Fax:		Email:	
<b>Please list any additional industry / research / government / other project partners in the table below.</b> (Details can be provided in a separate document and submitted with your application if required)			
Name of organisation	Project Role	Lead Contact name	Lead Contact details (email, phone)

**Project Overview**

**Project name** (10 words or less):

**Where will your project be located?** (Provide the address of where most of your planned activity will take place)

Postal address:

Town / Suburb:	Postcode:	State:
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**Are you the owner or have a leasehold over the proposed demonstration site?**  Yes  No

If No, has the owner’s consent been granted to undertake the works?  Yes  No

*Note: If Yes, you may be requested to submit evidence as part of the application process*

**Do you require permits for the project on this site?**  Yes  No

If Yes, do you have appropriate permits for the project on this site?  Yes  No

If No, please outline the required permit(s) and the steps to obtain required permit(s).  
*Note: You may be requested to submit this as part of the application process*

Is this site ready and suitable for the project to take place on?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If No, please explain details required for site preparation:		
If the infrastructure or equipment is mobile or note site dependant, can you guarantee ongoing ownership and utilisation in Australia for the purposes of the funded project for the lifetime of the funded project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please explain how this will occur:		
<b>How long will it take to complete the project?</b>		
Anticipated project start date:		
Anticipated project completion date:		
<b>Key Milestones</b>	<b>Date Completed</b>	

**Project Details**

Describe the project, what it involves and what it aims to achieve (500 words max)

Why is this project necessary? Explain the market development problem you intend/expect to solve and/or the type of market demand to be met through successful completion of your project.  
(500 words max)

Describe the lead organisation including key staff, expertise and previous aligned projects (500 words max)

Describe partner organisations you will be working with and what they bring to the project (300 words max)

What are the beneficial properties of tyre-derived product (TDP) that your product/process will utilise to create value? What would be the advantage of using the outcomes of this project over currently available alternatives (i.e. what conventional products are currently available and why would the customer want the tyre-derived product instead)? (300 words max)

What is the per unit cost (e.g. unit/per tonne or kg) of the TDP your project will be utilising (shred, granule, crumb, whole tyre)? If you are replacing another input material (e.g. polymers, aggregates or other chemicals) with TDP how do they compare on a cost basis per unit? If the conventional product costs less, why would the TDP input be a viable alternative? (300 words max)

Describe the potential market and customer (local government, roads, polymer producers etc).  
If necessary, please include information on the relationship between suppliers, distributors, customers and other key stakeholders: (500 words max)

Quantify the potential market size. For example, for road surfacing projects this may be X km roads x Y thickness x Z% of crumb rubber per annum or a new product may consume X tons per year of TDP. Or you may estimate the size of the market in terms of volume demand, expected \$ revenue per customer and total number of customers in each target market. (Make sure your estimate is **realistic and attainable** relative to the scale and nature of your project. Unrealistic estimates of potential markets and project impact will be disregarded and no assessment scores will be given for this section).

What other positive outcomes will your project achieve? (such as jobs, publicity or new markets)

Will any intellectual property will be developed as part of the project? Who will own the new IP created as part of the project? What pre-existing IP do you and the team bring to the project?

What activities will you undertake to distribute the final outcomes to broader stakeholders (e.g. universities, community, government and industry)?

How do you intend to monitor, evaluate and report on the results throughout and after the project?

Please note any additional information you would like add (200 words):

**Project Details**

- Please include the income and expenditure for your project, excluding GST.  
**Note** that the total income must equal total expenditure.
- Please include In-kind and co-contributions that are relevant to the project budget and the amount of funding sought from TSA.
- Change the 'Lead' and 'Partner' title sections in the table to the actual names of the entities who will be contributing.
- Add additional columns for additional contributing parties
- Add a budget attachment summary if required

Project Income:					
Contribution Type	TSA requested amount	[Lead Organisation]	[Partner Organisation 1]	[Partner Organisation 2]	Total
Cash	\$	\$	\$	\$	\$
In-kind	\$	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$
<b>Total Income</b> (TSA +Lead and Partner Organisation combined = Project Income)					\$

Project Expenditure (please detail in-kind vs cash):				
<ul style="list-style-type: none"> <li>• Project Expenditure (please detail in-kind vs cash)</li> <li>• Please stipulate where the TSA budget will be allocated (in bold) in the table below</li> <li>• Please stipulate which entity will expend on each in the Justification/Rationale Section in the expenditure</li> </ul>				
Expenditure Type	Cash (\$)	Justification/Rationale	In-kind (\$)	Justification/Rationale
Project Management incl. salaries	\$		\$	
Materials	\$		\$	
Lab testing	\$		\$	
Travel	\$		\$	
Other costs:	\$		\$	
<b>Totals</b>	\$		\$	
<b>Total Expenditure</b> (Cash + In-kind combined = Project Expenditure)				\$



## Insurance

- TSA requires that all successful applicants must effect and maintain adequate insurance or similar coverage to cover all reasonably insurable liabilities arising as a result of undertaking a TSA Funded project, including without limitation:
- Workers’ compensation insurance for the maximum amount required by the relevant State (being any ‘State’ in which any part of the Project is carried out) or Territory legislation which covers the Specified Personnel and any other employees involved in the Project;
- Public liability insurance for \$10,000,000 or more per claim which relates in any way to the Project; and
- Professional liability insurance for \$10,000,000 or more per claim to cover loss or damage to property which relates in any way to the Project, including insurance covering the sites at which the Project is undertaken, and will, if requested, provide TSA with a copy of the relevant certificates of currency.

<b>Does your organisation have such coverage and will continue to have so for the duration of any project with TSA?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If No, please state why:		

## Compliance and Legal

- Applicants and their related entities are required to declare any environmental or safety breaches within the last five years.
- Not disclosing or providing the required evidence for environmental or safety breaches may deem your application non-compliant.
- TSA reserves the right to reject applications where the applicant’s compliance with environmental and safety laws is unsatisfactory in accordance with Section 7 - Compliance and Legal.
- Please declare and provide required details to show compliance with environmental and safety laws.

<b>Has your organisation or related entities had a reportable incident or received a penalty, notice, prosecution, warning, enforcement action or regulatory intervention from any environmental and safety laws in the last five years?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide details, attach relevant notice/s and evidence that the penalty, notice, prosecution, enforcement action or regulatory intervention has been satisfactorily resolved and that the level of compliance since the breach is satisfactory.		

Do you acknowledge that TSA may undertake checks with EPA, WorkSafe or other relevant regulators about your organisation and related entities' compliance with environmental and safety laws?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Do you acknowledge that the project delivery partners (including sub-contractors) agree to provide information to TSA should EPA, WorkSafe or other compliance checks be required about their compliance with environmental and safety laws?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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### Conflict of Interest

Conflict of Interest means any matter, circumstance, interest or activity affecting the applicant or its Related Persons which may appear to impair the ability of the applicant to undertake the Project diligently and independently or perform its obligations under any funding agreement with TSA in relation to the Project.

No current or potential conflict of interest exists

We disclose the following conflict/s of interest and indicate below how we propose to manage it/them:

### Checklist

- My organisation is eligible to submit an Application
- I have read the guidelines carefully and my project addresses the priorities established in the guidelines.
- I have read, understand and agree to the Funding terms and conditions relating to this grant I have completed all questions and addressed all criteria set out in the questions.
- I have advised the project delivery partners (including sub-contractors) that EPA, WorkSafe or other compliance checks may be required and if so will provide information to TSA on request.
- I have attached all relevant documents for example valid permits, letters of support, EPA and/or WorkSafe notices, evidence that any EPA and/or WorkSafe breach has been satisfactorily resolved and the level of compliance since the breach is satisfactory.
- I warrant that I have authority to sign this application on behalf of the applicant. The Declaration is signed by an authorised person with delegated authority to make this application on behalf of my organisation and execute the Declaration (i.e. Chairperson, Chief Executive Officer, Secretary, Public Officer, Treasurer or Chief Financial Officer).

## Declaration

I state that:

The information in this application and is to the best of my knowledge true and correct and agree to the application conditions. I will notify TSA of any changes to this information and any circumstances that may affect this application.

I acknowledge that TSA may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions.

I agree to provide TSA all such information as reasonably required to assess our financial viability and also agree to undertake an independent third-party financial viability check if deemed necessary by TSA.

I acknowledge that TSA may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions. TSA acknowledges that if external referral is sought, all documentation and associated information will be considered commercial in confidence.

Print name:

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Position:

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Date:

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**This application must be submitted via email, with 'Demonstration and Infrastructure Stream' in the subject line, to: [funding@tyrestewardship.org.au](mailto:funding@tyrestewardship.org.au)**